

**COMPREHENSIVE VALIDATION PACKAGE**

ATL Applications

INVENTORY SHEET

WORK ORDER # 0908631B

	Page Nos.	
	From	To
1. Work Order Cover Page & Laboratory Narrative & Table	1	3
2. Sample Results and Raw Data (Organized By Sample)	4	7
a. ATL Sample Results Form		
b. Target Compound Raw Data		
-Internal Standard Area and Retention Time Summary (If Applicable)		
-Surrogate Recovery Summary (If Applicable)		
-Chromatogram(s) and Ion Profiles (If Applicable)		
3. QC Results and Raw Data		
a. Method Blank (Results + Raw Data)	-	-
b. Surrogate Recovery Summary Form (If Applicable)	-	-
c. Internal Standard Summary Form (If Applicable)	-	-
d. Duplicate Results Summary Sheet	-	-
e. Matrix Spike/Matrix Spike Duplicate (Results + Raw Data)	-	-
f. Initial Calibration Data (Summary Sheet + Raw Data)		
g. MDL Study (If Applicable)	-	-
h. Continuing Calibration Verification Data		
i. Second Source LCS (Summary + Raw Data)	-	-
j. Extraction Logs	-	-
k. Instrument Run Logs/Software Verification	8	11
l. GC/MS Tune (Results + Raw Data)	-	-
4. Shipping/Receiving Documents:		
a. Login Receipt Summary Sheet	12	13
b. Chain-of-Custody Records	14	14
c. Sample Log-In Sheet	15	16
d. Misc. Shipping/Receiving Records (list individual records)		
<u>Sample Receipt Discrepancy Report</u>	17	18
5. Other Records (describe or list)		
a. <u>Manual Spectral Defense</u>	-	-
b. <u>Manual Intergrations</u>	-	-
c. <u>Manual Calculations</u>	-	-
d. <u>Canister Dilution Factors</u>	-	-
e. <u>Laboratory Corrective Action Request</u>	-	-
f. <u>CAS Number Reference</u>	19	20
g. <u>Variance Table</u>	-	-
h. <u>Canister Certification</u>	-	-
i. <u>Data Review Check Sheet</u>	21	21

Completed by:

*Kara McKiernan*

(Signature)

Kara McKiernan/ Document Control

(Print Name & Title)

09/21/09

(Date)

**WORK ORDER #: 0908631B**

**Work Order Summary**

<b>CLIENT:</b>	Mr. Taeko Minegishi Environmental Health & Engineering, Inc. 117 Fourth Avenue Needham, MA 02494	<b>BILL TO:</b>	Accounts Payable Environmental Health & Engineering, Inc. 117 Fourth Avenue Needham, MA 02494
<b>PHONE:</b>	800-825-5343	<b>P.O. #</b>	16512
<b>FAX:</b>	781-247-4305	<b>PROJECT #</b>	16512
<b>DATE RECEIVED:</b>	08/28/2009	<b>CONTACT:</b>	Ausha Scott
<b>DATE COMPLETED:</b>	09/17/2009		

<u>FRACTION #</u>	<u>NAME</u>	<u>TEST</u>
17A	101186	ATL Applications
18A	101187	ATL Applications
19A	101254	ATL Applications
20A	101255	ATL Applications
21A	101256	ATL Applications
21AA	101256 Lab Duplicate	ATL Applications
22A	101257	ATL Applications
23A	101258	ATL Applications
24A	101259	ATL Applications
25A	101260	ATL Applications
26A	101587	ATL Applications
27A	101588	ATL Applications
28A(cancelled)	101589	ATL Applications
29A	101590	ATL Applications
30A	101591	ATL Applications
31A	101592	ATL Applications
32A	101323	ATL Applications

Continued on next page

**WORK ORDER #: 0908631B**

Work Order Summary

**CLIENT:** Mr. Taeko Minegishi  
Environmental Health & Engineering,  
Inc.  
117 Fourth Avenue  
Needham, MA 02494

**BILL TO:** Accounts Payable  
Environmental Health & Engineering, Inc.  
117 Fourth Avenue  
Needham, MA 02494

**PHONE:** 800-825-5343

**P.O. #** 16512

**FAX:** 781-247-4305

**PROJECT #** 16512

**DATE RECEIVED:** 08/28/2009

**CONTACT:** Ausha Scott

**DATE COMPLETED:** 09/17/2009

**FRACTION #**

**NAME**

**TEST**

33A

Method Blank

ATL Applications

33B

Method Blank

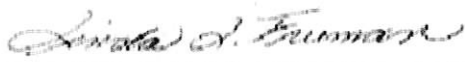
ATL Applications

34A

CCV

ATL Applications

**CERTIFIED BY:**



Laboratory Director

**DATE:** 09/17/09

This report shall not be reproduced, except in full, without the written approval of Air Toxics Ltd.

180 BLUE RAVINE ROAD, SUITE B FOLSOM, CA - 95630

(916) 985-1000 . (800) 985-5955 . FAX (916) 985-1020

**LABORATORY NARRATIVE  
Nitrogen Dioxide by Radiello 166  
Environmental Health & Engineering, Inc.  
Workorder# 0908631B**

Sixteen Radiello 166 (NO<sub>2</sub>) samples were received on August 28, 2009. The procedure involves extraction of nitrite from reaction of NO<sub>2</sub> with triethanolamine. Absorbance of nitrite is then measured at 537 nm using a spectrophotometer. Results are reported in uG and uG/m<sup>3</sup>.

Sampling rate of 141 mL/min was provided by the manufacturer.

**Receiving Notes**

The number of samples received did not match the information on the Chain of Custody (COC). Sample 101589 was not received at Air Toxics Ltd. despite notation on the COC.

**Analytical Notes**

Results were calculated based on 25 deg C without temperature correction. The actual exposure time was used to calculate sample concentrations and reporting limits.

An exposure time of 21600 minutes was used for the QC samples.

All media used for the sampling were supplied by the client. Blank subtraction was not performed on the sample results since the media used for Method Blanks may be from a different lot than the media used for the samples.

**Definition of Data Qualifying Flags**

Eight qualifiers may have been used on the data analysis sheets and indicate as follows:

- B - Compound present in laboratory blank greater than reporting limit.
- J - Estimated value.
- E - Exceeds instrument calibration range.
- S - Saturated peak.
- Q - Exceeds quality control limits.
- U - Compound analyzed for but not detected above the detection limit.
- M - Reported value may be biased due to apparent matrix interferences.
- N - The identification is based on presumptive evidence.

File extensions may have been used on the data analysis sheets and indicates as follows:

- a-File was requantified
- b-File was quantified by a second column and detector
- r1-File was requantified for the purpose of reissue

# Sample Results and Raw Data

---

# AIR TOXICS LTD.

## ATL Application # 61 for RAD 166 (Nitrogen Dioxide)

Spectrophotometer

Field Sample ID.	Lab Sample ID.	Collection Date	Analysis Date	Dilution Factor	Reporting Limit (ug)	Reporting Limit (ug/m3)	Amount (ug)	Amount (ug/m3)
101186	908631B-17A	8/25/2009	9/1/2009	1.00	0.32	0.20	9.2	5.7
101187	908631B-18A	NA	9/1/2009	1.00	0.32	0.20	0.52	0.32
101254	908631B-19A	8/25/2009	9/1/2009	1.00	0.32	0.22	5.5	3.6
101255	908631B-20A	8/25/2009	9/1/2009	1.00	0.32	0.22	5.2	3.4
101256	908631B-21A	8/25/2009	9/1/2009	1.00	0.32	0.22	11	7.2
101256 Lab Duplicate	908631B-21AA	8/25/2009	9/1/2009	1.00	0.32	0.22	11	7.1
101257	908631B-22A	8/25/2009	9/1/2009	1.00	0.32	0.22	7.3	4.8
101258	908631B-23A	8/25/2009	9/1/2009	1.00	0.32	0.22	6.2	4.1
101259	908631B-24A	NA	9/1/2009	1.00	0.32	0.20	0.40	0.25
101260	908631B-25A	NA	9/1/2009	1.00	0.32	0.20	ND	ND
101587	908631B-26A	8/27/2009	9/1/2009	1.00	0.32	0.20	2.2	1.3
101588	908631B-27A	8/27/2009	9/1/2009	1.00	0.32	0.20	2.2	1.4
101590	908631B-29A	8/27/2009	9/1/2009	1.00	0.32	0.20	2.9	1.8
101591	908631B-30A	8/27/2009	9/1/2009	1.00	0.32	0.20	2.6	1.6
101592	908631B-31A	NA	9/1/2009	1.00	0.32	0.20	ND	ND
101323	908631B-32A	8/25/2009	9/1/2009	1.00	0.32	0.23	11	7.8
Method Blank	908631B-33A	NA	9/1/2009	1.00	0.32	0.20	0.48	0.30
Method Blank	908631B-33B	NA	9/1/2009	1.00	0.32	0.20	0.52	0.32
CCV	908631B-34A	NA	9/1/2009	1.00	0.32	0.20	%Rec 101	

COMMENTS: 1. NA=Not Applicable

2. ND=Not Detected

3. Exposure time of 21600 minutes was assumed for the QC samples.

4. Background subtraction not performed.

# Dioxide Radiello Calculation Worksheet

Worksheet #:

908631B

1000ng/1ug

Sampling Rate (ng/(ppb\*min))

0.141

Typically 0.96 for NO2

Sampling T (deg C)

25

Typically 25

Volume (mL)

5

Typically 5 for NO2

Date of Analysis:

9/1/2009

(Abs-V-int)/DF

Conc(ug)5 (mL)

Conc (ug) x 1000

ppbx mw

Slope

0.5mL

Q x Duration

24.45

Corrected Q

0.141

es into account temp

LabSampleID

Client

Date of Collection

Abs

Duration (min)

DF

Conc (ug) (for 0.5mL Aliquot)

Conc (ug) in full 5 mL of sample

Conc (ppb)

Conc (ug/m3)

17A	101186	8/25/2009	0.245	21600	1.00	0.917434673	9.174346731	3.012	5.667
18A	101187	NA	0.028	21600	1.00	0.051765098	0.517650982	0.170	0.320
19A	101254	8/25/2009	0.153	20160	1.00	0.550422687	5.504226874	1.936	3.643
20A	101255	8/25/2009	0.145	20160	1.00	0.518508602	5.185086017	1.824	3.432
21A	101256	8/25/2009	0.286	20160	1.00	1.080994362	10.80994362	3.803	7.155
21AA	101256 Lab Duplicate		8/25/2009	20160	1.00	1.073015841	10.73015841	3.775	7.102
22A	101257	8/25/2009	0.198	20160	1.00	0.72993942	7.299394195	2.568	4.831
23A	101258	8/25/2009	0.170	20160	1.00	0.61824012	6.182401195	2.175	4.092
24A	101259	NA	0.025	21600	1.00	0.039797316	0.397973161	0.131	0.246
25A	101260	NA	0.021	21600	1.00	0.023840273	0.238402732	0.078	0.147
26A	101587	8/27/2009	0.069	21600	1.00	0.215324787	2.153247875	0.707	1.330
27A	101588	8/27/2009	0.070	21600	1.00	0.219314048	2.193140482	0.720	1.355
28A	101589	8/27/2009	NA	21600	1.00	#VALUE!	#VALUE!	#VALUE!	#VALUE!
29A	101590	8/27/2009	0.087	21600	1.00	0.28713148	2.871314803	0.943	1.774
30A	101591	8/27/2009	0.079	21600	1.00	0.255217395	2.552173946	0.838	1.577
31A	101592	NA	0.020	21600	1.00	0.019851012	0.198510125	0.065	0.123
32A	101323	8/25/2009	0.288	18720	1.00	1.088972884	10.88972884	4.126	7.762
					1.00	-0.059934202	-0.599342018	#DIV/0!	#DIV/0!
					1.00	-0.059934202	-0.599342018	#DIV/0!	#DIV/0!
					1.00	-0.059934202	-0.599342018	#DIV/0!	#DIV/0!
					1.00	-0.059934202	-0.599342018	#DIV/0!	#DIV/0!
					1.00	-0.059934202	-0.599342018	#DIV/0!	#DIV/0!
33A	Method Blank	NA	0.027	21600	1.00	0.047775837	0.477758375	0.157	0.295
33B	Method Blank	NA	0.028	21600	1.00	0.051765098	0.517650982	0.170	0.320
34A	CCV	NA	0.840	21600	1.00	3.291044798	32.91044798	10.806	20.330

QC Duration 21600  
CCV Spike Amt ug per 0.5 mL 3.25





## QC Results and Raw Data

---

## Spectrophotometer Logbook

@Air Toxics Ltd.

Log Book #: 1564Work Order: 0008631BDate: 9/1/09Method: Rad 106Analyst: A. ToyamaWavelength: 537 nm

Prep. Notes:

Standard ID	Concentration	ABS
1858-260-0.1	0.005 0.1 ug/mL	0.017
0.50.325	0.325 0.5	0.051
2.0 1.3	1.3 2.0	0.182
10 6.5	6.5 10	0.844
20 13	13 20	1.637
9/3/09 Acr	9/3/09 Acr	

$$r = 0.9998$$

$$m = 0.0875$$

$$b = 0.0150$$

9/3/09  
Acr

Fraction	Dilution	ABS	Sample ID	Sample Volume
17A	1.00	0.1245	101186	5.0 mL
18A		0.028	187	
19A		0.153	254	
20A		0.145	255	
21A		0.286	256	
22A		0.198	257	
23A		0.170	258	
24A		0.025	259	
25A		0.021	260	
26A		0.069	597	
27A		0.070	588	
28A 9/1/09 Acr				
29A		0.087	101590	
30A		0.079	591	
31A		0.020	592	

Notes: Blank Cartridges: Lot 09150  
CCV/LCS prepared at 10<sup>4</sup>g/mL

6.5

9/8/09

Acr

# Spectrophotometer Logbook

@Air Toxics Ltd.

Log Book #: 1564

Cont. from page 41

Work Order: 09108631B

Date: \_\_\_\_\_ Method: \_\_\_\_\_  
 Analyst: \_\_\_\_\_ Wavelength: \_\_\_\_\_  
 Prep. Notes: \_\_\_\_\_

Standard ID	Concentration	ABS

r = \_\_\_\_\_  
 m = \_\_\_\_\_  
 b = \_\_\_\_\_

Fraction	Dilution	ABS	Sample ID	9/1/09 Act Sample Volume
32A	1.00	0.288	101323	5.0 mL
21AA	↓	0.284	↓ 256	↓
BK	↓	0.027	NA	↓
BK	↓	0.023	↓	↓
CCV/LCS	↓	0.840	↓	↓

9/1/09  
 Act

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Spectrophotometer Standard Preparation Log

@Air Toxics Ltd. Log Book #: 1858Standard ID: 1858-26Project: Calibration Solution Rad 166Analyst: A. ToyamaPreparation Date: 9/1/09Expiration Date: 9/1/09Solvent: DI H<sub>2</sub>OSolvent Lot #: NA

Procedure/Comments: Dissolve 5mg Sodium Nitrite, 97% (Located ER2D)  
in 250 mL DI H<sub>2</sub>O to yield 20 <sup>mg</sup>/<sub>L</sub> or 20 <sup>ug</sup>/<sub>mL</sub>. <sup>9/13/09</sup> Act From this  
solution, dilute to make 13 <sup>mg</sup>/<sub>L</sub> or 13 <sup>ug</sup>/<sub>mL</sub>  
6.5 <sup>ug</sup>/<sub>mL</sub> 1.3 <sup>ug</sup>/<sub>mL</sub> 0.325 <sup>ug</sup>/<sub>mL</sub> 0.065 <sup>ug</sup>/<sub>mL</sub>  
10 <sup>ug</sup>/<sub>mL</sub>, 2.0 <sup>ug</sup>/<sub>mL</sub>, 0.5 <sup>ug</sup>/<sub>mL</sub> and 0.1 <sup>ug</sup>/<sub>mL</sub> <sup>9/13/09</sup> Act  
(<sup>315:650</sup> <sup>130:650</sup> <sup>155:635</sup> 150:600 100:500) all in ul from conc. just in  
To each of these calibration levels, transfer 0.5 mL to vial and  
add 5 mL of sulphanilamide, cap tightly, stir and wait 5 minutes.  
Then add 1 mL of NEDA solution, stir and wait 10 minutes. Measure  
absorbance at 537 nm.

5/31/09

Act

## **Shipping/ Receiving Documents**

---

**180 Blue Ravine Road, Suite B  
Folsom, CA 95630**

**Phone (916) 985-1000 FAX (916) 985-1020  
Hours 8:00 A.M. to 6:00 P.M. Pacific**

COMPANY: Environmental Health & Engineering, Inc.  
ATTENTION: Mr. Taeko Minegishi  
FAX #: 781-247-4305  
FROM: Sample Receiving  
Workorder #: 0908631B  
# of pages (Including Cover): 4

9/21/2009

Thank you for selecting Air Toxics Ltd. We have received your samples and have found discrepancies. In order to expedite analysis and reporting, please review the attached information for accuracy.

Corrections can be faxed to **Ausha Scott at 916-985-1020.**

ATL will proceed with the analysis as specified on the Chain of Custody and Sample Login page.

The following discrepancies have been observed:

Sample 101589 was not received at ATL despite notation on the COC. Unless otherwise notified ATL will proceed with the analysis of the samples that were received.

*Your prompt response is appreciated.*

DATE: 27 Aug 09

FROM: Environmental Health and Engineering, Inc.  
117 Fourth Avenue  
Needham, MA 02494-2725

0908631

TO: AIR TOXICS

Please send invoices to ATTN: Accounts Payable  
Please send reports to ATTN: Data Coordinator

In all correspondence regarding this matter, please refer to EH&E Project # 16512

The cost of this analysis will be covered by EH&E Purchase Order # 16512

For EH & E Data Coordinator - URGENT DATA ☒

SAMPLE ID	SAMPLE TYPE	ANALYTICAL METHOD/NUMBER	START	OTHER: Time/Date/Vol.
7A 101186	AIR PASSIVE	NO <sub>2</sub> SO <sub>2</sub> HF ANALYSIS	8/10/09	8/25/09
14A 101187			1	φ
19A 101254			8/11/09	8/23/09
20A 101255				
21A 101256				
22A 101257				
23A 101258				
24A 101259				φ
25A 101260				φ
26A 101587			8/12/09	8/24/09
27A 101588				
28A 101589				
29A 101590				
30A 101591				
31A 101592			8/12/09	φ
32A 101323			8/12/09	8/25/09

Special Instructions:

- ☒ Standard turn around time ☐ Rush by \_\_\_\_\_ date/time ☐ Other \_\_\_\_\_  
☐ Fax results 781-247-4305 ☒ Electronic transfer - datacoordinator@eh&e.com  
☐ RETURN SAMPLES ☒ Additional report recipient mfrugala@eh&e.com  
Fed ex 8704 2333 1854  
**CUSTOMER SEAL INTACT?**  
**Y N NONE TEMP 6°C**

Each signatory please return one copy of this form to the above address

Relinquished by: \_\_\_\_\_ of Environmental Health & Engineering, Inc. Date: 8/27/09

Received by: ATL of (company name) Date: 8/27/09

Relinquished by: \_\_\_\_\_ of (company name) Date: \_\_\_\_\_

Received by: \_\_\_\_\_ of (company name) Date: \_\_\_\_\_

Relinquished by: \_\_\_\_\_ of (company name) Date: \_\_\_\_\_

Received by: \_\_\_\_\_ of (company name) Date: \_\_\_\_\_

Lab Data

Received by: \_\_\_\_\_ of Environmental Health & Engineering, Inc. Date: \_\_\_\_\_

Page 2 of 4

## SAMPLE RECEIPT SUMMARY

**WORKORDER 0908631B**

**Client**

Mr. Taeko Minegishi  
 Environmental Health &  
 Engineering, Inc.  
 117 Fourth Avenue  
 Needham, MA 02494

**Phone**

800-825-5343

**Fax**

781-247-4305

**Date Promised:** 09/09/09 11:59 pm

**Date Completed:** 9/17/09

**Date Received:** 8/28/09

**PO#:** 16512

**Project#:** 16512

**Total \$:** \$ 675.00

**Logged By:** MW

**Sales Rep:** TL

<u>Fraction</u>	<u>Sample #</u>	<u>Analysis</u>	<u>Collected</u>	<u>Amount\$</u>
17A	101186	ATL Applications	8/25/2009	\$40.00
18A	101187	ATL Applications	NA	\$40.00
19A	101254	ATL Applications	8/25/2009	\$40.00
20A	101255	ATL Applications	8/25/2009	\$40.00
21A	101256	ATL Applications	8/25/2009	\$40.00
21AA	101256 Lab Duplicate	ATL Applications	8/25/2009	\$0.00
22A	101257	ATL Applications	8/25/2009	\$40.00
23A	101258	ATL Applications	8/25/2009	\$40.00
24A	101259	ATL Applications	NA	\$40.00
25A	101260	ATL Applications	NA	\$40.00
26A	101587	ATL Applications	8/27/2009	\$40.00
27A	101588	ATL Applications	8/27/2009	\$40.00
28A(cancelled)	101589	ATL Applications	8/27/2009	\$0.00
29A	101590	ATL Applications	8/27/2009	\$40.00
30A	101591	ATL Applications	8/27/2009	\$40.00
31A	101592	ATL Applications	NA	\$40.00
32A	101323	ATL Applications	8/25/2009	\$40.00
33A	Method Blank	ATL Applications	NA	\$0.00
33B	Method Blank	ATL Applications	NA	\$0.00
34A	CCV	ATL Applications	NA	\$0.00

**Note:** Samples received after 3 P.M. PST are considered to be received on the following work day.  
 Atlas Project Name/Profile#: CPSC Indoor Air Monitoring/13297

**BILL TO:** Accounts Payable  
 Environmental Health & Engineering, Inc.  
 117 Fourth Avenue  
 Needham, MA 02494

Analysis Code: Other GC

**TERMS:**

Reporting Method: ATL Application #61 NO2-Radiello 166

180 BLUE RAVINE ROAD, SUITE B FOLSOM, CA - 95630  
 (916) 985-1000 . (800) 985-5955 . FAX (916) 985-1020



## SAMPLE RECEIPT SUMMARY Continued

Client

Phone

Date Promised:

Date Completed:

Date Received:

Fax

PO#:

Project#:

Sales Rep:

Total \$: \$ 675.00

Logged By: MW

<u>Fraction</u>	<u>Sample #</u>	<u>Analysis</u>	<u>Collected</u>	<u>Amount\$</u>
Misc. Charges eCVP (15) @ \$5.00 each.				\$75.00

**Note:** Samples received after 3 P.M. PST are considered to be received on the following work day.  
Atlas Project Name/Profile#: CPSC Indoor Air Monitoring/13297

**BILL TO:** Accounts Payable  
Environmental Health & Engineering, Inc.  
117 Fourth Avenue  
Needham, MA 02494

Analysis Code: Other GC

**TERMS:**

Reporting Method: ATL Application #61 NO2-Radiello 166

180 BLUE RAVINE ROAD, SUITE B FOLSOM, CA - 95630  
(916) 985-1000 . (800) 985-5955 . FAX (916) 985-1020

# Sample Discrepancy Report

## Identification

Initiated By: MW Project ID:13297 PM: AS Date: 8/28/2009 Discrepancy Type: ☐ 1. ☒ 2. ☐ 3.

Workorder(s) affected: 0908631 Sample(s) affected: 28A

## 1. Sample Receipt Discrepancies

### Narration Not Required:

- 1.1. ☐ Sample container (cartridge/tube/VOA vial) was received broken, however sample was intact.
- 1.2. ☐ No brass cap on canister.
- 1.3. ☐ Date of Collection noted on first sample, but no arrow down to indicate all samples.

### Notify Lab for further determination:

- 1.4. ☐ Tedlar bag received with minimal volume.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

### Narration Required In Lab Narrative and Sample Confirmation:

- 1.5. ☐ COC was not filled out in ink.
- 1.6. ☐ COC Improperly relinquished / received.
- 1.7. ☐ Sample tags / can numbers do not match the COC.
- 1.8. ☐ Sample date ☐ error / ☐ missing on COC but noted on sample tag (check one).
- 1.9. ☐ Custody Seal on the outside of the container was ☐ broken / ☐ Improperly placed (check one).
- 1.10. ☐ ID-none on the sample Tag/Blank
- 1.11. ☐ Other (describe below).

### Describe the Discrepancy:

## 2. Sample Receipt/Screening Discrepancies requiring PM notification

Document on Cover Page of Sample Receipt Confirmation and in Receiving Notes of Lab Narrative

### If Section II. is filled out PM must be notified within 24 hrs of Initiation

- 2.1. ☒ COC was not received with samples.
- 2.2. ☐ Analysis method(s) is ☐ not specified / ☐ incorrectly specified (check one) on the COC.
- 2.3. ☐ Incorrect sampling media / container for analysis requested.
- 2.4. ☐ Number of samples on the COC does not match the number of samples that were received.
- 2.5. ☐ Samples were received expired.
- 2.6. ☐ Sampling date (time for sulfur) is not documented for ☐ some / ☐ any samples (check one).
- 2.7. ☐ Sample received with amount of H<sub>2</sub>O in the Tedlar Bag.
- 2.8. ☐ Sample cannot be analyzed. Container was ☐ received broken / ☐ leaking / ☐ flat / ☐ defective.
- 2.9. ☐ Tedlar bag / canister received emitting a strong odor; Sample ☐ can / ☐ cannot (check one) be analyzed.
- 2.10. ☐ Tedlar Bag for Sulfur analysis has metal fitting.
- 2.11. ☐ Environmental Supply Company valves
- 2.12. ☐ Sorbent samples-sampling volume was not provided
- 2.13. ☐ Flow controller used – canister samples received at ambient or under pressure.
- 2.14. ☐ Canister was at ambient pressure at time of pressurization and (check all that apply):
  - ☐ Canister failed leak check on two manifolds,
  - ☐ Canister valve was open,
  - ☐ Brass nut was loose/not present.
  - ☐ Sample can be analyzed
  - ☐ Cannot be analyzed
- 2.15. ☐ Canister sample received with a vacuum difference >5.0"Hg between the receipt vac. And the final vac. reported on the COC, indicating loss of vacuum.
- 2.16. ☐ Canister sample received at >15"Hg (not identified as a Trip/Field Blank).
- 2.17. ☐ Canister Trip Blank received at low vacuum (< 25"Hg).
- 2.18. ☐ Sorbent Sample received outside method required temperature of 2°C to 6°C; ☐ ice / ☐ blue ice (check one) was present. A temp. Blank ☐ was / ☐ was not present (check one).
- 2.19. ☐ Other (describe below)

Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Notify Receiving: ☐ Notify PM: ☐

Describe the Discrepancy: Sample 28A - 101589, was not received. Will currently place on hold until further notice

### 3. Lab Discrepancies requiring Team Leader/PM notification

Document in Analytical Notes of Lab Narrative

#### **If Section III. Is filled out PM must be notified within 24 hrs of Initiation**

- |                                                                                                                                                                                      |                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| 3.1. <input type="checkbox"/> Tedlar Bag found to be leaking at the time of analysis; sample <input type="checkbox"/> can / <input type="checkbox"/> cannot (check one) be analyzed. | 3.6. <input type="checkbox"/> Sample loss due to Instrument malfunction / broken glassware.                |
| 3.2. <input type="checkbox"/> Tedlar Bag found to be flat/low volume; sample cannot be analyzed.                                                                                     | 3.7. <input type="checkbox"/> Low/high surrogate recoveries noted in QC/sample(s) for extractable samples. |
| 3.3. <input type="checkbox"/> Sulfur samples received with insufficient time to analyze prior to expiration.                                                                         | 3.8. <input type="checkbox"/> Reporting Limit was raised.                                                  |
| 3.4. <input type="checkbox"/> Canister found to be leaking at the time of analysis.                                                                                                  | 3.9. <input type="checkbox"/> Post weight > Pre weight in field/lab Blank for PM10/TSP samples.            |
| 3.5. <input type="checkbox"/> VOST tube saturated; bag dilution necessary.                                                                                                           | 3.10. <input type="checkbox"/> Other (describe below).                                                     |

Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Notify Receiving: ☐ Notify PM: ☐

Team Lead Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Describe the Discrepancy: \_\_\_\_\_

How Does this Affect Client: \_\_\_\_\_

#### **Project Manager Use Only**

##### **Project Manager Notification**

☒ Section 2 Complete

☐ Section 3 Complete

##### **Action:**

- ☐ It is not necessary to notify the client. Narrate the discrepancy in Receiving Notes/Analytical Notes of Lab Narrative.

PM Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- ☒ Client notification required. See attached client contact / email, or comments below:

##### **Client Notification:**

PM Initials: AS Person notified: B. Baker

Date: 8/31/2009

- ☐ Waiting for Client Reply

Comments: Client did not indicate the missing samples would be submitted. Please narrate and proceed.

☐ Notify Lab Name: \_\_\_\_\_ Date: \_\_\_\_\_ Notify Receiving: ☒

- ☐ Additional notifications attached.

##### **Additional Comments:**

## Other Records

---



---

**Method : ATL Application #61 NO2-Radiello 166**

---

<b>CAS Number</b>	<b>Compound</b>	<b>Rpt. Limit (ug)</b>
10102-44-0	Nitrogen Dioxide	1.0

---

## DATA REVIEW CHECKLIST

Work Order #:

0908631 B

A<sub>1</sub> A<sub>2</sub> R T M Q

Analysis/Reporting vs. Project Profile/SOP requirements checked (i.e. 100% Dups, J-Flag to MDL, etc)  
 The final report has the correct reporting list, special units, and header info.  
 Lab Narrative is correct (proper method & description/Receiving & Analytical notes correct)  
 Sample Discrepancy Report (SDR) is completed

Corrective Action issued - #

Unusual circumstances have been documented in the notes section below

LUMEN validation report present and initialed

CIRCLE (YES / NO)

A<sub>1</sub> A<sub>2</sub> R T M Q

Lab Blank, CCV, LCS and DUP met QC criteria

A<sub>1</sub> A<sub>2</sub> R T M Q

Hold time is met for all samples

A<sub>1</sub> A<sub>2</sub> R T M Q

Appropriate data qualifier flags are applied

A<sub>1</sub> A<sub>2</sub> R T M Q

Manual integrations for samples and QC are properly documented

A<sub>1</sub> A<sub>2</sub> R T M Q

Samples analyzed within the project or method specific clock

A<sub>1</sub> A<sub>2</sub> R T M Q

Retention times have been verified

A<sub>1</sub> A<sub>2</sub> R T M Q

Appropriate ICAL(s) included

A<sub>1</sub> A<sub>2</sub> R T M Q

At least one result per sample is verified against the target quant sheets/raw data

A<sub>1</sub> A<sub>2</sub> R T M Q

Dilution factor correctly calculated (sample load volume, syringe and bag dilutions, can pressurization(s))

A<sub>1</sub> A<sub>2</sub> R T M Q

Correct amount of sample analyzed (i.e. sample not over-diluted)

A<sub>1</sub> A<sub>2</sub> R T M Q

Spectra verified - documentation of spectral defense included (Section 5A of eCVP pkg)

A<sub>1</sub> A<sub>2</sub> R T M Q

TICs resemble reference spectra

A<sub>1</sub> A<sub>2</sub> R T M Q

TICs between duplicate samples are consistent

A<sub>1</sub> A<sub>2</sub> R T M Q

Checked samples for trends (i.e. Influent vs. Effluent, Field Dups, Field/Trip Blank, etc.)

A<sub>1</sub> A<sub>2</sub> R T M Q

Data for multiple analyses of sample(s) has been evaluated for comparability of results

A<sub>1</sub> A<sub>2</sub> R T M Q

Special units for all samples in the final report are correctly calculated

A<sub>1</sub> A<sub>2</sub> R T M Q

Manually entered results checked (i.e. TPH/NMOC)

A<sub>1</sub> A<sub>2</sub> R T M Q

Chain of Custody verified for any special comments (i.e. different compounds/RLs, action levels)

A<sub>1</sub> A<sub>2</sub> R T M Q

Chain of Custody scanned correctly

A<sub>1</sub> A<sub>2</sub> R T M Q

Verify sample id's vs. chain of custody

A<sub>1</sub> A<sub>2</sub> R T M Q

Date MDL(s) performed per instrument(s)

A<sub>1</sub> A<sub>2</sub> R T M QSamples pressurized w/ appropriate gas (N<sub>2</sub> or He)A<sub>1</sub> A<sub>2</sub> R T M Q

Final pressure consistent with canister size (6L vs. 1L)

A<sub>1</sub> A<sub>2</sub> R T M Q

Verify receipt pressures

A<sub>1</sub> A<sub>2</sub> R T M Q

Verify canister ID #'s

A<sub>1</sub> A<sub>2</sub> R T M Q

Final invoice amount correct (adjusted for TAT, Penalties, Re-issue Charges etc.)

A<sub>1</sub> A<sub>2</sub> R T M Q

MDL date(s) present for all instruments utilized

A<sub>1</sub> A<sub>2</sub> R T M Q

Client LUMEN report reviewed for accuracy and completeness

Notes: (to include: noting samples with QA/QC problems, Blanks with positive hits, narratives, etc.)

A/R:

Dup: 21A, 22A 4/9/11/09

Cancelled #28 (on hold) - Not received  
4/9/11/09

M/Q:

A<sub>1</sub>/A<sub>2</sub>  
(Analytical Review/Date)R/T  
(Reporting Review/Date)M  
(Management Review/Date)Q  
(QA Review/Date)A<sub>1</sub>: 4/9/11/09

R:

4/9/11/09

A<sub>2</sub>:

T:

Note (1): Please check all the appropriate boxes. Indicate "NA" for any statement that does not apply.

Rev. 02/20/09

Note (2): Management reviewer and reporting reviewer must be separate individuals.